



Statement of Fees - 2024

What fees will I have to pay to enroll in a course with VACSAL's RTO?

Fees for: CHC42021: Certificate IV in Community Services
 CHC52021: Diploma of Community Services
 CHC52021: Diploma of Community Services – Child, Youth and Family Welfare

Fees	Description	Applicable to	Cost
Tuition Fee	Fee paid by a student towards the cost of their education. This fee varies depending on eligibility for government subsidy and concession. Aboriginal students are not required to pay tuition fees as Skills First Aboriginal Access fee waiver applies.	All students	See separate table
Student Services & Amenities Fee	A non-academic fee for providing student services and amenities. This includes lunches for each workshop.	All students	\$200.00
Materials Fee	A fee for the provision of the learning and assessment materials, readers and booklets given to students in workshops. These materials are retained by the student.	All students	\$50.00
Certificate IV in Community Services: Skill First contribution			
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in. Also note, that under the Indigenous Completions Initiative Skills First contribute .5 extra for every nominal hour. Aboriginal students are not required to pay tuition fees as Skills First Aboriginal Access fee waiver applies.	Eligible Aboriginal or Torres Strait Islander individuals	Approximately 930 hrs x approx \$11.25 Total \$10,462.00
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in.	Eligible individuals	Approximately 930 hrs x \$7.50 Total \$6,975.00
Diploma of Community Services: Skill First contribution			
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in. Also note, that under the Indigenous Completions Initiative Skills First contribute .5 extra for every nominal hour. Aboriginal students are not required to pay tuition fees as Skills First Aboriginal Access fee waiver applies.	Eligible Aboriginal or Torres Strait Islander individuals	Approximately 1525 hrs x approx. \$9.75 Total \$14,868.75
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in.	Eligible individuals	Approximately 1525 hrs x \$6.50 Total \$9,912.50
Diploma of Community Services (Child, Youth and Family Welfare): Skill First contribution			
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in. Also note, that under the Indigenous Completions Initiative Skills First contribute .5 extra for	Eligible Aboriginal or Torres Strait Islander individuals	Approximately 1485 hrs x approx. \$9.75 Total \$14,478.75



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	every nominal hour. Aboriginal students are not required to pay tuition fees as Skills First Aboriginal Access fee waiver applies.		
Skills First (Government contribution)	For eligible individuals (see below for details on criteria for eligible individuals) the Victorian government makes a contribution towards the qualification the individual is enrolling in.	Eligible individuals	Approximately 1485 hrs x \$6.50 Total \$9,652.50

Certificate IV in Community Services (CHC42021)

Students eligible for a government subsidised place where Victorian and Commonwealth funding applies

Category	Description	Fee
Aboriginal or Torres Strait Islander	Aboriginal or Torres Strait Islander students	Skills First Aboriginal Access fee waiver initiative applies for Aboriginal and Torres Strait Islander students
Concession	Concession is available to students who can show a current: <ul style="list-style-type: none"> ▪ Commonwealth Health Care Card ▪ Pensioner Concession Card (or are listed on those cards as a dependent spouse or dependent child of the card holder) <ul style="list-style-type: none"> ▪ Veteran's Gold Card. 	Capped at a maximum of \$250 (20%) of a non-concession
A non-Aboriginal or Torres Strait Islander employee of an ACCO at the time of enrolment.	A person who is currently employed by an ACCO/ACG and has letter from their organisation supporting them to undertake the training and assessment program.	Capped at a maximum of \$250 (20%) of a non-concession
Non-concession	A Skills First eligible student who does not fit any of the categories above.	Cert IV capped at a maximum of \$1250.00
<i>Students NOT eligible for a government subsidised place</i>		
Non-eligible student	Any student who is not eligible for a government subsidised place.	Cert IV capped at a maximum of \$6,000.00

Diploma of Community Services (CHC52021)

Students eligible for a government subsidised place where Victorian and Commonwealth funding applies

Category	Description	Fee
Aboriginal or Torres Strait Islander	Aboriginal or Torres Strait Islander students	Skills First Aboriginal Access fee waiver initiative applies for Aboriginal and Torres Strait Islander students
Concession	Concession is available to students who can show a current: <ul style="list-style-type: none"> ▪ Commonwealth Health Care Card ▪ Pensioner Concession Card (or are listed on those cards as a dependent spouse or dependent child of the card holder)	Capped at a maximum of \$350 (20%) of a non-concession



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	<ul style="list-style-type: none"> ▪ Veteran's Gold Card. 	
A non-Aboriginal or Torres Strait Islander employee of an ACCO at the time of enrolment.	A person who is currently employed by an ACCO/ACG and has letter from their organisation supporting them to undertake the training and assessment program.	Capped at a maximum of \$350 (20%) of a non-concession
Non-concession	A student who does not fit any of the categories above.	Diploma capped at a maximum of \$1750.00
<i>Students NOT eligible for a government subsidised place</i>		
Non-eligible student	Any student who is not eligible for a government subsidised place.	Diploma capped at a maximum of \$7,000.00.

*ACCO = Aboriginal Community Controlled Organisation

Breakdown of student costs for the course

CHC42021: Certificate IV in Community Services

Tuitions fees	Student Services (includes lunches) & Amenities Fee	Materials Fee	Total
Skills First Aboriginal Access fee waiver initiative for Aboriginal and Torres Strait Islander students	\$200	\$50	\$250
Concession or non-Aboriginal or Torres Strait Islander staff who work at an ACCO at the time of enrolment. \$250	\$200	\$50	\$500
Non-concession \$1250	\$200	\$50	\$1500
Non-eligible student \$6000.00	\$200	\$50	\$6250

CHC52021: Diploma of Community Services

Tuitions fees	Student Services (includes lunches) & Amenities Fee	Materials Fee	Total
Skills First Aboriginal Access fee waiver initiative for Aboriginal and Torres Strait Islander students	\$200	\$50	\$250
Concession or non-Aboriginal or Torres Strait Islander staff who work at an ACCO at the time of enrolment. \$350	\$200	\$50	\$600
Non-concession \$1750	\$200	\$50	\$2000
Non-eligible student \$7,000	\$200	\$50	\$7250



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VACSAL's Skills First Indicative fees and charges 2024*								
Course information		Tuition Fee Information			Additional Fees			
Nationally Recognised Qualification	Qualification /Course Code	Skill First subsidy (non-concession) and Aboriginal and/or Torres Strait Islander per student contact hour (SCH)**	Tuition fee Aboriginal or Torres Strait Islander***	Tuition fee for concession (HCC) *** A non-Aboriginal or Torres Strait Islander employee of an ACCO at the time of enrolment. ****	Indicative SCH's	Student service/ amenities fee	Materials/ Resources	Full fee for students who are not Skills First eligible
Certificate IV in Community Services	CHC42021	\$7.50 \$11.25 for Aboriginal and/or Torres Strait Islander	Skills First Aboriginal access fee waiver initiative	\$250.00	930	\$200.	\$50.00	\$6,000.00 (capped)
Diploma of Community Services – General	CHC52021	\$6.50 \$9.75 for Aboriginal and/or Torres Strait Islander	Skills First Aboriginal access fee waiver initiative	\$350.00	1525	\$200.	\$50.00	\$7,000.00 (capped)
Diploma Community Services – Child, Youth and Family Welfare	CHC52021	\$6.50 \$9.75 for Aboriginal and/or Torres Strait Islander	Skills First Aboriginal access fee waiver initiative	\$350.00	1485	\$200.	\$50.00	\$7,000.00 (capped)
Qualification	Aboriginal and Torres Strait Islander		HCC and other appropriate concession card holders. A non-Aboriginal or Torres Strait Islander employee of an ACCO at the time of enrolment.			Non-concession	Full fee for students who are not Skills First eligible	
Certificate IV in Community Services (CHC42021)	Total cost: \$250.00		Total cost: \$500.00			Total cost: \$1,500.00	Total \$6,250.00	
Diploma of Community Services (CHC52021)	Total cost: \$250.00		Total cost: \$600.00			Total cost: \$2000.00	Total \$7,250.00	
*To be eligible for a Skill First funded place participants must be a current Australian citizen/resident, an Australian permanent resident, or a New Zealand citizen. You must be physically present in Victoria while participating in training and assessment. Skills First funding is limited to two courses at a time and only two courses in a year.								
**The hours and student tuition fee are indicative only and subject to change given individual circumstances at enrolment								
***Fees concession is available for holders of a current Health Care Card (HCC) at the time of enrolment. Self identifies as an Aboriginal or Torres Strait Islander or works for an ACCO at the time of enrollment.								
**** A non-Aboriginal or Torres Strait Islander employee of an ACCO at the time of enrolment.								



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Can I get a refund?

- Ask a staff member
- Depending on the circumstances you may get all or some of your money back.
- Ask for a copy of our Fees, Payments and Refunds Policy

What happens if I can't pay my fees?

- You will have the opportunity to apply for a payment plan
- You will have the opportunity to apply for a pay/fee exemption (please ask RTO staff for further information)
- You may not receive your completed qualification documentation until full payment has been received although this is very unlikely as the first two options/opportunities are available.

Course cancellation or postponement

- Courses with low enrolments may be cancelled or postponed
 - If the course is cancelled you will be given a full refund
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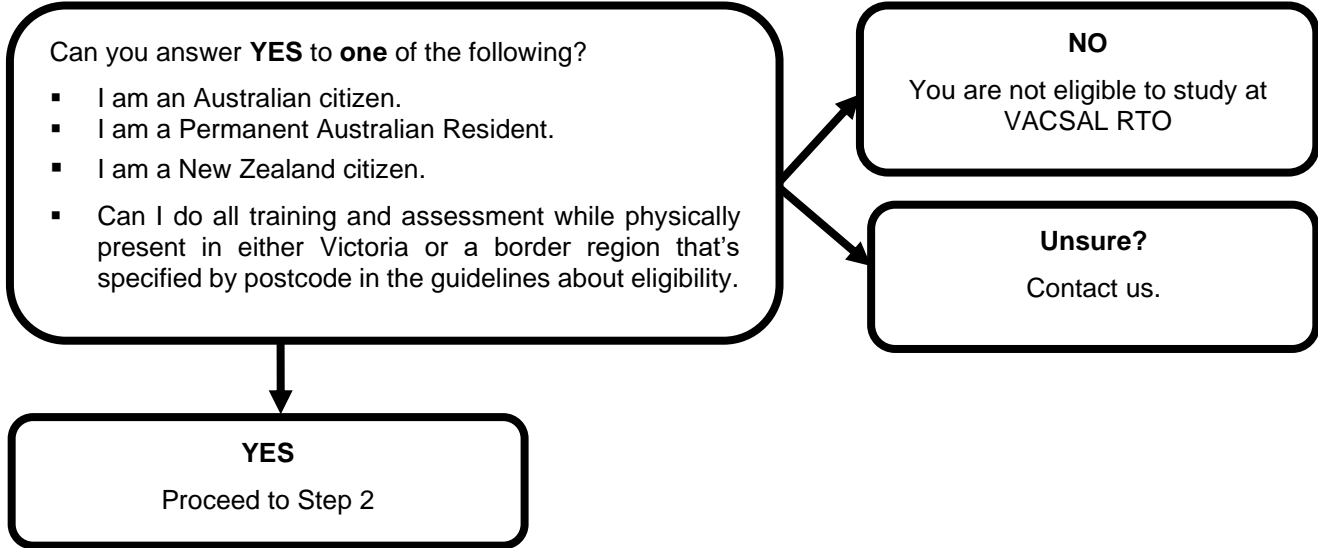


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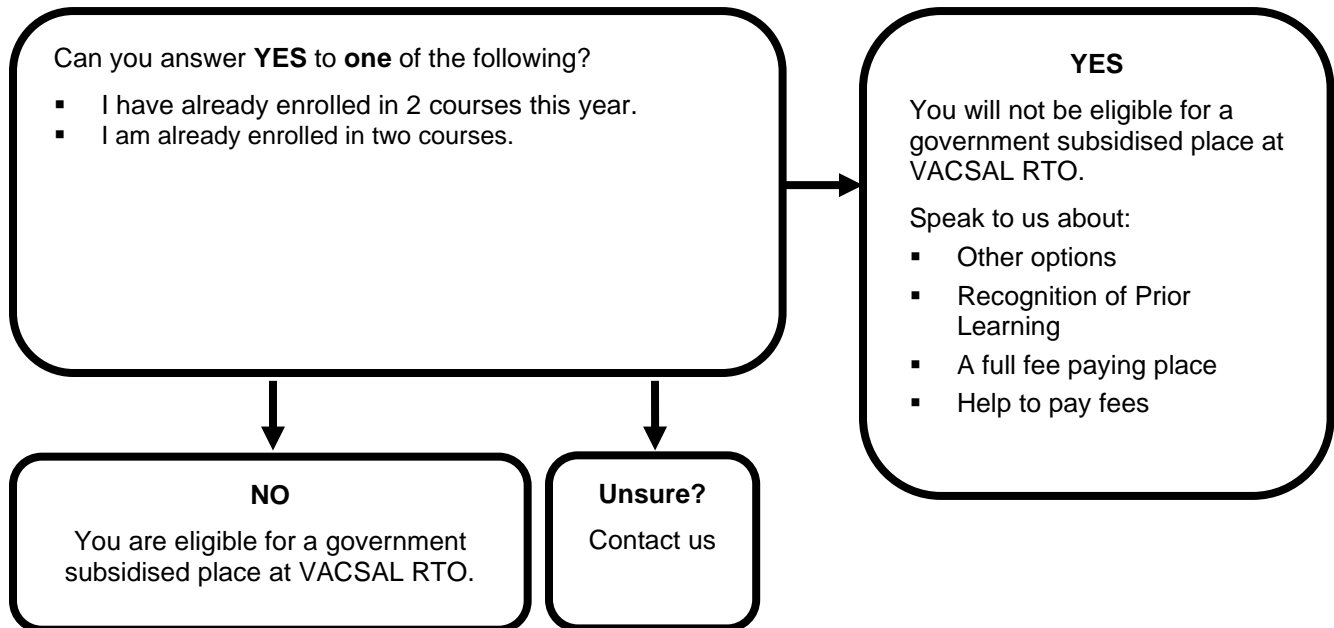
Am I eligible for a government subsidised place?

You may be eligible for a government subsidised place under the Skills First. To be eligible you must be able to answer YES at each of the following steps.

Step 1:



Step 2:



Note: Being eligible for a government subsidised place may impact your access to further government subsidised training.



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What is RPL?

Recognition of Prior Learning or RPL is where you are assessed for part of, or an entire course based on your existing experience and skills. With support from a qualified Assessor you gather evidence to show that you already have the necessary skills and knowledge for the unit(s).

What is the fee for RPL?

Category	Description	Fee
<i>Students eligible for a government subsidised place</i>		
<i>Eligible student</i>	This fee applies whether a student is applying for RPL for one or more units of competency or a whole qualification.	Fixed rate of \$500.
<i>Students NOT eligible for a government subsidised place</i>		
<i>Non-eligible student</i>	The cost of RPL will be discussed and agreed with the RTO Manager prior to enrolment.	\$1000 minimum and \$2,500 maximum. Based on the amount of time taken to complete the RPL process. An assessment interview which takes a total of 4 hours will be \$1000.

- In the event of a student providing insufficient evidence for RPL to be granted the student may attend the relevant training and assessment program; additional fees will also apply. These fees will be determined by the RTO Manager and be agreed upon with the student at re-enrolment. This will involve the student re-enrolling.

Fee refunds for RPL

- If students wish to withdraw the RPL application before the planning interview they may be charged a \$30 administration fee and be given a full refund.
- If students wish to withdraw the RPL application after the planning interview, no refund will be given.

Fees for certificates

- Students are given their first certificate at no additional charge (testamur for a qualification or statement of attainment)
- Students who request a second or further copy of their certificate may be charged \$30 for each additional copy.

Contact us by phoning 03 9416 4266 or emailing vacsalrto@vacsal.org.au or melinda.eason@vacsal.org.au to have your fees questions answered

“With cultural integrity at the heart of every learning journey” – Alf Bamblett